

## SOMERSET COUNTY COUNCIL PENSION FUND

## PENSIONS COMMITTEE

## MEETING WORKPLAN 2017 - 2018

Date	Proposed Items of Business	Lead Officer
TBC	<p><b><u>INFORMAL MEETING</u></b></p> <p>1.Topic TBC</p>	
08-Dec-17	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>2. Analysis of Performance</b> Report to provide an update of the Fund's performance for the quarter period to 30 September 2017.</p> <p><b>3. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>4. Budget and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 30 September 2017.</p> <p><b>5. Employer Body Status Update</b> Report to provide an update on issues concerning employer bodies.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>8. Voting and Engagement Report</b> Report to provide an update of the Fund's voting and engagements activities for the half year to 30 September 2017.</p> <p><b>9. Review of Investment Fund Structure and Alternative Asset Classes</b> To consider the existing structure of the investment fund, whether it is still suitable and to consider alternative asset classes that the fund is not currently invested in in preparation for the start of the transition of assets into a pool from 1st April 2018</p> <p><b>10. Fund Manager Performance Review (EXEMPT ITEM)</b> To consider the performance of fund managers as per the review timetable agreed at earlier committee meetings.</p>	<p></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>CT</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>

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## MEETING WORKPLAN 2017 - 2018

Date	Proposed Items of Business	Lead Officer
02-Mar-18	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Analysis of Performance</b> Report to provide an update of the Fund's performance for the quarter period to 31 December 2017.</p> <p><b>4. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>5. Budget and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 31 December 2017.</p> <p><b>6. Employer Body Status Update</b> Report to provide an update on issues concerning employer bodies.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>8. Resources review, budget setting and committee objectives setting</b> To conduct a review of the resources available to the fund and to adopt a budget, committee performance objectives for the 2018-2019 financial year and review the overall performance target for 2016 to 2019.</p> <p><b>9. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>CT</b></p> <p><b>AS</b></p> <p><b>AS/SM</b></p> <p><b>CT</b></p>

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## MEETING WORKPLAN 2017 - 2018

Date	Proposed Items of Business	Lead Officer
08-Jun-18	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Analysis of Performance</b> Report to provide an update of the Fund's performance for the quarter period to 31 March 2018.</p> <p><b>4. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>5. Budget and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 31 March 2018.</p> <p><b>6. Employer Body Status Update</b> Report to provide an update on issues concerning employer bodies.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>8. Voting and Engagement Report</b> Report to provide an update of the Fund's voting and engagements activities for the half year to 31 March 2018.</p> <p><b>9. Fund Policies</b> To review and where necessary update the fund's policies and documents.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>CT</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>

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## MEETING WORKPLAN 2017 - 2018

Date	Proposed Items of Business	Lead Officer
20-Sep-18	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Analysis of Performance</b> Report to provide an update of the Fund's performance for the quarter period to 30 June 2018.</p> <p><b>3. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>4. Budget and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 30 June 2018.</p> <p><b>5. Employer Body Status Update</b> Report to provide an update on issues concerning employer bodies.</p> <p><b>6. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>7. Annual Accounts and Investment Performance 2016/2017</b> To consider the accounts and investment performance for the year to 31 March 2018.</p> <p><b>8. Actuarial Update</b> To consider the Report of the Fund's Actuary Barnett Waddingham.</p> <p><b>9. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>CT</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>BW</b></p> <p><b>CT</b></p>
21-Sep-18	<p><b><u>ANNUAL MEETING</u></b></p> <p><b>Annual Employers' Meeting of the Pension Fund at Dillington</b></p>	